

DATE: February 6, 2025
TO: 911 Emergency Response Advisory Committee
FROM: Connie Shepperd, Sparks Police, Police Service Manager, 775-353-2241 ext. 5550,
cshepperd@cityofsparks.us
THROUGH: Chris Cawforth, Chief of Police

SUBJECT: SPARKS POLICE DISPATCH PSAP (Public Safety Answering Point) - REIMBURSEMENT REQUEST – PRO-QA PRIORITY DISPATCH Annual System License Renewal Service and Support: A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement to Sparks PSAP for the ProQA-Priority Dispatch Fire Dispatch Software licensing renewal for 2025 in the amount of \$15,000.00.

SUMMARY

FOR PRIMARY PSAP (Public Safety Answering Point) - **SPARKS POLICE DISPATCH**

SPARKS POLICE DISPATCH PSAP requests reimbursement for the licensing renewal costs for the ProQA-Priority Dispatch Fire Dispatch Software for 2025.

NRS APPLICABLE:

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade, and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is a primary Public Safety Answer Point (PSAP) – Sparks Police Dispatch.

PREVIOUS ACTION & BACKGROUND

The E911 Committee first approved the use of ProQA for Washoe PSAP in 2015 and has approved the annual cost/fees each year. In 2018 Reno PSAP requested funding for EPD and EFD, which was also granted by this Committee.

In May 2020, funding was approved for Sparks ProQA EFD protocols. Today's request is to reimburse the annual license fee.

In February 2022, the Committee approved the first EFD licensing renewal request for Sparks PSAP.

FISCAL IMPACT

The Enhanced 9-1-1 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks PSAP for the costs associated with Sparks PSAP EFD/ProQA renewal through Priority Dispatch, in the amount of \$15,000.00.

POSSIBLE MOTION

Move to approve that the E911 Emergency Response Advisory Committee approves the request to reimburse Sparks PSAP for the costs associated with Sparks PSAP EFD/ProQA renewal through Priority Dispatch, in the amount of \$15,000.00.



Medical Priority Consultants, Inc.
dba Priority Dispatch Corp
110 S Regent St Ste 500, Salt Lake City, UT, 84111-1997, US
Phone: (801) 363-9127 Fax: (801) 746-5879
www.prioritydispatch.net
accounting@prioritydispatch.net

April 17, 2025, E911 Committee Meeting

INVOICE

Invoice Number	SIN392031
Invoice Date	01/02/2025
Agency ID	11989

Billing Address

Sparks Police Department
1701 E. Prater Way
Sparks, NV 89434
United States

Shipping Address

Sparks Police Department
1701 E. Prater Way
Sparks, NV 89434
United States

Customer Reference	Quote #	PO #	Invoice Currency	Due Date
	Q-71585		USD	02/01/2025

Product Name	Quantity	Total
Priority Dispatch System Annual Maintenance (P) <i>Priority Dispatch System Annual Maintenance (P) License Renewal, Service & Support for ProQA, AQUA, Cardsets, Tech Support and Upgrades</i> 1/31/2025 - 1/30/2026	10	\$ 15,000.00
Net Total		\$ 15,000.00
Tax Total		\$ 0.00
Invoice Total		\$ 15,000.00

Payment Detail

FEDERAL TAX ID# 87-0447422

Check payments:

Medical Priority Consultants, Inc. dba Priority Dispatch Corp.
P.O. Box 30847
Salt Lake City, UT, 84130-0847

Wire/ACH payments:

Medical Priority Consultants, Inc. dba Priority Dispatch Corp.
110 South Regent Street, Suite 500
Salt Lake City, Utah 84111

Account Number: 002226546
Routing Number: 124000054
Swift Code: ZFNBUS55
Bank Name: Zions First National Bank

Credit Card payments: please visit <https://payment.prioritydispatch.net>


- (a 3% fee will be added for all credit card charges over \$5K)

Remittance Email: finance@prioritydispatch.net

Questions or Corrections: accounting@prioritydispatch.net

CITY OF SPARKS**REQUEST FOR PURCHASE ORDER**

This Document has no legal force and effect and shall not bind the City of Sparks to make any purchases unless it has been properly executed by the City of Sparks Purchasing Manager.

Date	F.O.B. Point	Tax Exemption	Mail Invoices To:	P.O. Number
01/06/25	S.P.D.	Nevada NRS 372.325/Federal A-396200	Finance Department	
<u>Discount Terms</u>		<u>Delivery Time</u>	<u>Vendor Number</u>	This Number Must Appear On All Packages And Papers Relating To This Order. 
			312407	
Medical Priority Consultants, INC dba Priority Dispatch Corp. P.O. Box 30847 Salt Lake City, Utah 84130-0847 Email: billing@prioritydispatch.net			Special Shipping Instructions SPARKS POLICE c/o Connie Shepperd 1701 E. PRATER WAY SPARKS, NV 89434	
ITEM #	QUANTITY/UNIT	DESCRIPTION/ADDITIONAL INFORMATION	UNIT \$ PRICE	TOTAL \$ PRICE
1	10	Priority Dispatch System Annual Maintenance - License Renewal, Service, & Support for Priority Dispatch EFD/ProQA Invoice# SIN3923031 (SEE ATTACHED INVOICE)		\$15,000.00
PROGRAM NUMBER		ACCOUNT NUMBER	ENCUMBRANCE AMOUNT	
090219		603055	\$15,000.00	

Shirley L. Luthins-Jell
DEPT. APPROVAL/DATE

1-8-2025

Connie Shepperd
REQUESTED BY

REMARKS:

To be reimbursed by Washoe County E911 Funds.

(OK to pay.)